

# Privacy Notice

Our company Merck Sharp & Dohme LLC, Rahway, New Jersey, and its affiliates, herein after “Company”, is informing you how we collect, use, and share your personal information.

This notice is used to be transparent about our data processing activities and provides you with information relating to the collection, use and disclosure of your personal data.

Consistent with our tradition of upholding high ethical standards across our business practices, we have demonstrated our commitment to privacy by establishing a global privacy program to support compliance with applicable privacy laws and standards for protecting personal information around the world.

## **Types of personal information we collect and our purposes for processing:**

During our verification process we may collect your contact information, name, role, a transcript of the meeting including voice & video recordings. This information is collected either based on your consent or our legitimate interests in accordance with requirements in the applicable data protection law. We will process your personal data based on our legitimate interest to ensure the security and accuracy of information shared on the call.

## **Sharing your information:**

Our Company may share your information among Company affiliates outside the country where the data is collected, and we will do so in accordance with our [Global Privacy Statement](#) and [Cross Border Privacy Rules Policy](#). We implement reasonable and appropriate data protection and security measures to protect personal information in accordance with its sensitivity from loss, misuse and unauthorized access, disclosure, alteration, or destruction. We may also disclose information to Governmental Agencies & Regulatory bodies as required by law. The Company does not sell your personal data.

## **Retention:**

Your data will be retained for 30 Days . Information may be retained for longer if we have a legal or regulatory obligation or where we have a legitimate interest to do so.

## Your rights:

Subject to restriction in applicable law, you have certain rights with respect to your personal information, such as, a right of access, correction, restriction of use, and deletion. Should you choose to exercise your data protection rights, you can find the request form on our company website <https://msdprivacy.com>. You also have the right to contact the Data Protection Authority in your country if we are not able to resolve your concern.

## Where do I get further information?

The Global Privacy Statement and our contact details can be found on our website <https://msdprivacy.com>. Once you arrive on our website, please select the country you are based in and your preferred language. Using this website, you can also exercise your rights, and view the contact details of the privacy function for each of our affiliates. Our Global Privacy Statement provides more information on our approach to protecting your personal information and our Global Cross Border Privacy Rules Policy for more detail regarding how we protect your information when we transfer it across borders.

We reserve the right to modify, add or remove portions of this notice at any time. If we decide to change this notice, we will post the updated notice on our web site, prior to the changes becoming effective, at [\[www.supplier.msd.com\]](http://www.supplier.msd.com)