

כיצד לעדכן נתונים כספק קיים (Apex מורשת / עדיין לא נרשם דרך)

כדי לבצע עסקאות עם החברה שלנו, נדרש להשלים את תהליך הרישום בפורטל הספקים. ניתן ליצור חשבון ספק באמצעות השלבים הבאים:

“הזמנה להירשם - MSD” עם הכותרת noreply@msd.com נווט לקישור ההזמנה שהתקבל מכתובת

שם משתמש וסיסמה זמנית יסופקו ליצור התחברות. לאחר התחברות ראשונית, נדרש לעדכן את הסיסמה שלך

MSD - Vendor Onboarding

NR

noreply@msd.com

To

Retention Policy: GPT - 3 Years Delete (3 years)

You forwarded this message on 22/10/2020 11:31.

If there are problems with how this message is displayed, click here to view it in a web browser.

Expires: 11/10/2020

Dear Supplier,

You are receiving this message because you will be, or have recently begun doing business with our company. You are required to register in our Supplier Management Portal, and complete your profile for us to be able to issue Purchase Orders (if applicable) and/or process your invoices for payment.

Shown below is your user ID and a temporary password to be used for initial access to the new portal:

Username: SP.TAD.TAD.65

Password: eZW@vL#7(1|7

After logging in using the temporary password, you will be prompted to create a new password.

Please verify/update your records on all pages to ensure the most up-to-date information is available. This will facilitate timely payments to your company.

Please use the URL shown below to access the portal, log in, and create a new password.

[Link](#)

Please be prepared to provide the following on your registration:

1. Company contact information
2. Tax Registration Information (TIN, FED ID, VAT, CIF, NIF as applicable)
3. Banking Information
4. Business classification
5. Government and diversity certification as applicable

If you have any questions, please find our contact details [here](#).

Supplier Registration Operation Team

suppliers.msd.com

 MSD

Find all the details about registration, invoicing and others at suppliers.msd.com

“התחבר עם שם המשתמש” ו“סיסמה זמנית”.

Log In

 User name is required.

☐ Remember Me?

[Forgot your password?](#)

[Login with Passkey](#)

[First time user/Forgot username?](#)

אופציונלי—מומלץ להגדיר מפתח גישה לצורך התחברות מהירה ובטוחה. ניתן גם לבחור לדלג על שלב זה לעת עתה.

We recommend setting up a passkey 

Passkeys are a substitute for passwords that provide faster, easier, and more secure sign-ins. Unlike passwords, passkeys are always strong and phishing-resistant and stored in user's device. These include smart phones, USB Keys, Face ID and Windows Hello.

Enter Passkey Device Name

Register Device

Device Name	Created Date



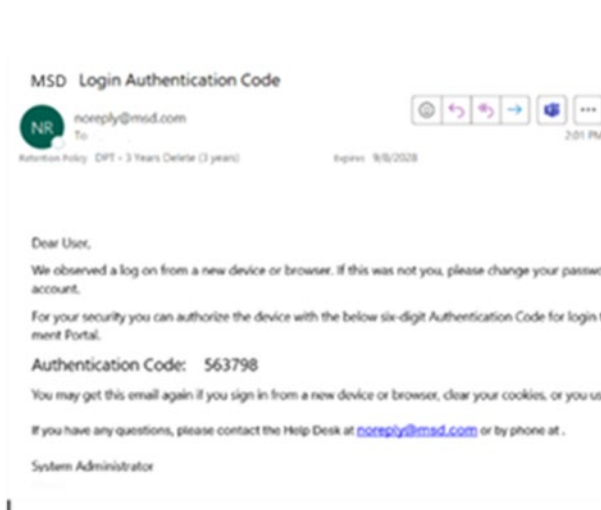




Submit

Skip

תקבל אימייל עם קוד אימות התחברות מכתובת noreply@msd.com.



אנא הזן את הקוד בן 6 הספרות בשלב 1 וודא שכל שאלות האבטחה (שלב 2) נענות כראוי. לאחר מכן, לחץ על “שלח”.

Step: 1

Please enter authentication code received in your email

Step: 2

Please configure the Security Questions

You can change the question from the dropdown

What was your childhood nickname?

What school did you attend for sixth grade?

What is your pet's name?

In what city or town was your first job?

What was the color of your first car?

אנא מלא את “הסיסמה הנוכחית” עם הסיסמה הזמנית שסופקה. לאחר מכן, עקוב אחר דרישות הסיסמה החזקה כדי להגדיר סיסמה חדשה.

Change Password



- For account security, the administrator has requested you to update your password before continuing.

Strong Password requirements
 Must be between 11 and 20 character(s) long with 'no spaces'
 Must contain at least 1 numeric character(s)
 Must contain at least 1 upper case character(s)
 Must contain at least 1 lower case character(s)
 Must not be the same as the 'Username'
 Must contain at least 1 of the following special character(s) (no other special characters are allowed):
 - + () * . : [{] \ | @ #

Current Password:

New Password:

Re-enter Password:

החשבון שלך פעיל. תועבר ישירות לדף הבית של פורטל הספקים, שם תוכל לסקור ולעדכן כל נתון רלוונטי לעסק שלך כגון פרטי בנק לתשלום, כתובת ומידע ליצירת קשר.

לאחר שתתחבר, תראה זאת כדף הבית שלך:

[Home](#)
[Supplier](#)
[Help](#)

Welcome to the MSD Supplier Management Portal website! This system allows you to review and maintain selected information on your company 24 hours a day, seven days a week.

Quick Apps


 Update Profile


 My Communication


 Update Contact


 Update Banking and Document

כדי לסקור ולעדכן את הפרופיל שלך, אנא לחץ על עדכון פרופיל.

[Home](#)
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Welcome to the MSD Supplier Management Portal website!! This system allows you to review and maintain selected information on your company 24 hours a day, seven days a week.

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אנא לחץ על כל סעיף בתפריט וסקור ועדכן את הנתונים שלך, אם יש צורך.

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 ☐ Incomplete

☐ Supplier Agreement
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 ☐ Business Information
 ☐ Business Address
 ☐ Country Specific Tax Information
 ☐ Withholding Tax
 ☐ Account Information
 ☐ Business Size and Diversity
 ☐ Document Upload
 ☐ Review and Submit

Supplier Agreement

Digital Certificate Agreement

Before proceeding, please review the customer supplier agreement stated below. You must agree site.

Please review Our Company's code of conduct and confirm acknowledgement below:

[US & Canada](#)

[Other Countries](#)

Please review Our Company's Privacy Statement and confirm acknowledgement below:

[Privacy Statement](#)

[Supplier Performance Expectations](#)

Thank you. For any questions, please contact helpdesk at suppliers.msd.com

☐ I have read and agree to the terms and conditions outlined in the customer agreement.

ודא שיש לך את כל המסמכים הנדרשים אם רלוונטי (שינוי חשבון בנק).

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[Supplier Performance Expectations](#)

Thank you. For any questions, please contact helpdesk at suppliers.msd.com

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סקור ועדכן מידע ליצירת קשר/שם החברה אם רלוונטי.

”המשך ללחוץ על “ערוך”.

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Business Information

- Supplier Country:
- Supplier Name:
- Company Name DBA:
- Remittance Email ID:

Contact Information

Please click "Edit" to update the primary contact information.

	First Name	Last Name	Contact Type	Email	Resend
Edit	JOE	SMITH	Primary	JOE.SMITH@COMPANY.COM	Resend

Classification Number

Add New Classification		
Classification	DUNS Number	Delete
DUNS NUMBER		Edit X Delete

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Business Information

Supplier Country:

Supplier Name:

Company Name DBA:

Remittance Email ID:

Contact Information

Please click "Edit" to update the primary contact information

	First Name	Last Name
Edit	JOE	SMITH

Classification Number

Add New Classification

Classification	DUNS Number	Delete
DUNS NUMBER		Edit Delete

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Contact Information

Contact Type:

First Name:

Last Name:

Contacts Email Id:

Confirm Email Id:

Preferred Language:

	Type	CountryCode	Number	Extension	Delete
Edit	Primary	Czech Republic	+420777777777		X

Ok

Discard

לחץ על "ערוך" אם שינוי כתובת רלוונטי - לחץ על "הבא" כדי לעבור לסעיף אחר

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Review and Submit

Business Address

In order to add Physical Address, please click the Edit button associated with the Physical address.

	Address Type	Street	City	State	Country
Edit	Physical Address	898/8 ADDRESS	PRAHA	Praha, Hlavni mesto	Czech Republic

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אנא סקור את מזהה המע"מ // מזהה המס. לידיעתך אם יש לך מזהה מע"מ חדש, יש ליצור חשבון ספק חדש במקרה זה, עליך לפנות לאיש הקשר שלך בחברה שלנו כדי שיוכל לבקש יצירת ספק חדש.



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Country Specific Tax Information

Tax Reporting Country:

Czech Republic

Business Entity Type:

Company/Corporation

Add New Tax Information

	Country	Tax Type	Tax Id Number	Validation	
Edit	Czech Republic	ICO NUMBER	27950883	TAX NUMBER VALID. ENTITY NAME MISMATCHED, NAME FOUND: TOM-CAT 2007, S.R.O.	Delete
Edit	Czech Republic	VAT REGISTRATION NUMBER (VAT)			Delete
Edit	Czech Republic	DIC NUMBER			Delete

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זה חל רק אם אתה מספק בינלאומית.

הערה: תידרש לצרף תעודת ניכוי מס אם פרטים מולאו בתיבה.



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Withholding Tax

Please note if you supply internationally, withholding tax may apply. For withholding tax exemptions, ensure that you attach all necessary tax forms (Tax Residence Certificate and if necessary other local forms that may be required) & mention the withholding tax percentage if applicable.

If one of the following scenarios apply to you, download our Withholding Tax Questionnaire from [Supplier Data Management](#) complete the document and attach it in the "Document Upload" step:

- You are based outside of the United States of America and providing services to the US entity of Merck & Co., Inc., Rahway, NJ, USA.
- You are based outside of the United States of America and providing services to the Canada entity of Merck & Co., Inc., Rahway, NJ, USA.
- You are based outside of Poland and providing services to MSD Poland entity
- You are based outside of the United States of America and providing services to the US - Puerto Rico entity of Merck & Co., Inc., Rahway, NJ, USA.

Withholding Tax Details:

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”סקור את פרטי הבנק שלך על ידי לחיצה על כפתור “ערוך”.



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○ Review and Submit

Account Information

Banking Information

Please use the 'Add New Record' button to add bank accounts. At least one bank account is required.

Add Bank Account					
	Bank Name	Country	Currency Type	Account Type	Delete
Edit	CESKA SPORITELNA A.S.	Czech Republic	Czech Koruna	Checking	Delete

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אנא סקור ועדכן “גודל העסק ומגוון” אם רלוונטי

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● ERP Information

○ Business Size and Diversity

○ Document Upload

○ Review and Submit

Business Size and Diversity

MSD highly recommends certifying your business. Certifying agencies, such as those listed here, provide access to government contracts, support networks, new customers at events or on social media, and opportunities for professional development. They also offer extensive research on issues such as gender and race in business.

Please select the country where your company's headquarters is located:

Business Size

Is your business 51% owned, controlled and actively managed by individual/s from historically under-utilized businesses?

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”אנא העלה את כל המסמכים הנדרשים שהוזנו אוטומטית על סמך המידע שסיפקת, ולחץ על “הבא”.

דוגמה למסמכי בנק תקפים (רלוונטי רק בעת הוספה או עריכה של חשבון בנק)

- נייר מכתבים/תעודת בנק.
- צ'ק מבוטל.
- צילום מסך של הוראות בנק/דוח בנק.

הוכחת בנק חייבת להתאים לכל נתוני הבנק שהוזנו בשדות. יש להעלות את הקובץ בפורמט לקריאה בלבד.

הערה: מסמך זה חייב להיות מונפק על ידי הבנק שלך, לא על ידי החברה שלך



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○ Review and Submit

Document Upload

W-9 must be in either PDF, PNG, JPEG, JPG File Types. All others can be either PDF, PNG, JPEG, JPG, DOC, DOCX.

Add New Record

Document Name	File Type	Expiration Date	Uploaded Date	Linked To	Electronic Signature	Remove	Regenerate Document
Bank Proof	Banking Proof		9/26/2025	Supplier		✖	

1

Page size: 10

1 items in 1 pages

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לחץ על "הבא" כדי להמשיך

לחץ על "שלח" לאחר השלמת התהליך.



הערה: כחלק מתהליך הסקירה, ייתכן שתיצור קשר עם צוות התמיכה שלנו כדי לאשר את פרטי ההגשה

Review and Submit

Please hit the **SUBMIT** button to finalize your information for approval.

Additionally, by submitting this registration, you certify all information provided is true and accurate. Knowingly providing false information may result in disqualifying you or your company from doing business with MSD and its affiliates.

Thank you. For any questions, please contact [helpdesk at suppliers.msd.com](mailto:helpdesk@suppliers.msd.com)

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[Submit](#)

במקרה שההגשה שלך נדחתה או הוחזרה לצורך פרטים נוספים, אנא עיין במדריך שלנו בנושא "[תיקון שאלון שנשלח להגשה מחדש](#)".