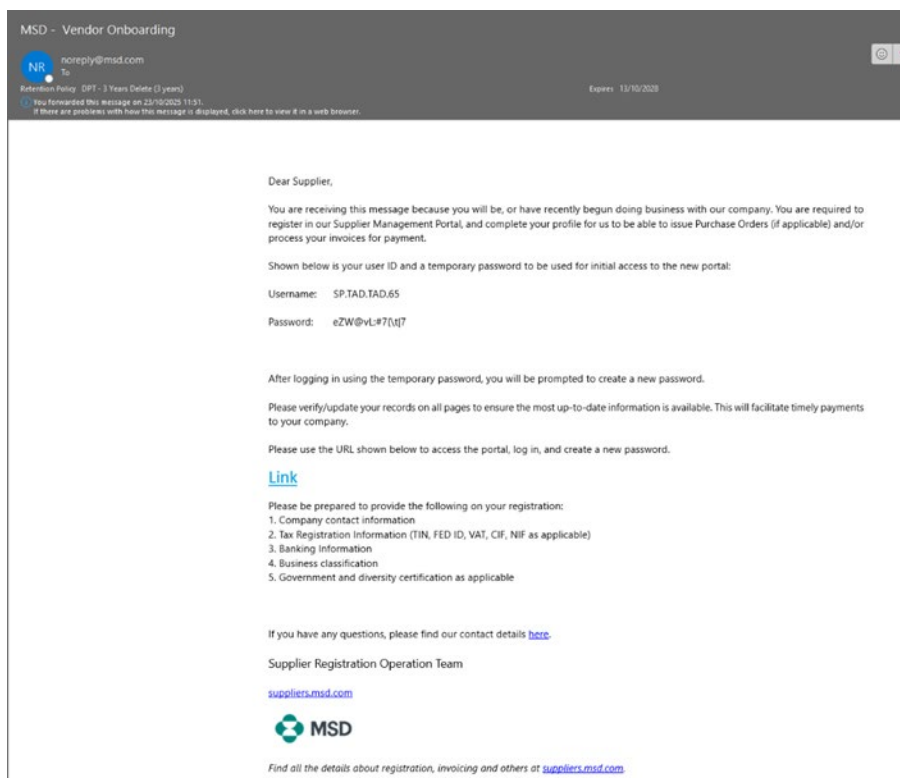


Как да актуализирате данни като съществуващ доставчик (наследен / все още не регистриран чрез Арех)

За да извършвате транзакции с Нашата Компания, трябва да завършите процеса на регистрация в портала за доставчици. Акаунт за доставчик може да бъде създаден чрез следните стъпки:

Отидете на връзката за покана, получена от noreply@msd.com със заглавие „MSD - Покана за регистрация“.

Ще бъдат предоставени потребителско име и временна парола за целите на входа. След първоначалния вход трябва да актуализирате паролата си.



Влезте с предоставеното „потребителско име“ и „временна парола“.

 User name is required.

☐ Remember Me?

[Forgot your password?](#)

[Login with Passkey](#)

[First time user/Forgot username?](#)

По избор—Препоръчително е да настроите ключ за бързо и сигурно влизане. Можете също така да изберете да пропуснете тази стъпка засега.

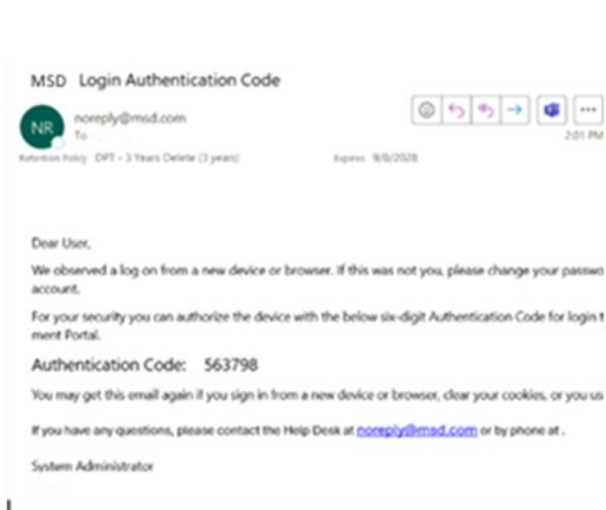
We recommend setting up a passkey 

Passkeys are a substitute for passwords that provide faster, easier, and more secure sign-ins. Unlike passwords, passkeys are always strong and phishing-resistant and stored in user's device. These include smart phones, USB Keys, Face ID and Windows Hello.

Enter Passkey Device Name

Device Name	Created Date	
	 	
 		

Ще получите имейл с код за удостоверяване на вход от noreply@msd.com.



Моля, въведете 6-цифрения код в Стъпка 1 и се уверете, че всички въпроси за сигурност (Стъпка 2) са отговорени правилно. След това кликнете „Изпрати“

Step: 1

Please enter authentication code received in your email

Step: 2

Please configure the Security Questions

You can change the question from the dropdown

What was your childhood nickname?

What school did you attend for sixth grade?

What is your pet's name?

In what city or town was your first job?

What was the color of your first car?

Моля, попълнете „текущата парола“ с предоставената временна парола. След това следвайте изискванията за силна парола, за да **зададете нова парола**.

Change Password



- For account security, the administrator has requested you to update your password before continuing.

Strong Password requirements

Must be between 11 and 20 character(s) long with 'no spaces'
Must contain at least 1 numeric character(s)
Must contain at least 1 upper case character(s)
Must contain at least 1 lower case character(s)
Must not be the same as the 'Username'
Must contain at least 1 of the following special character(s) (no other special characters are allowed):
- + () * . : [{ } \ | | @ #

Current Password:

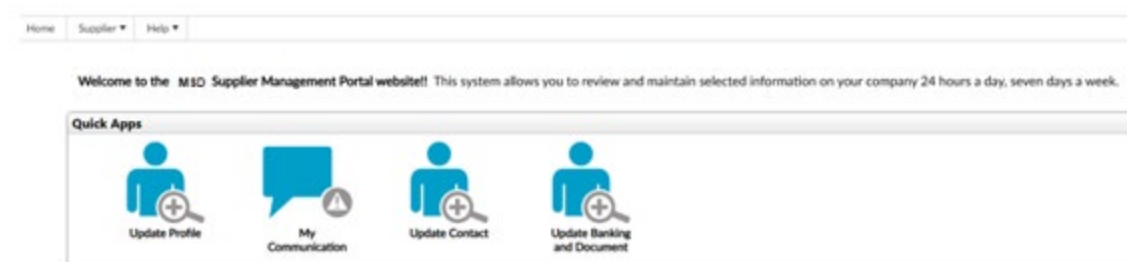
New Password:

Re-enter Password:

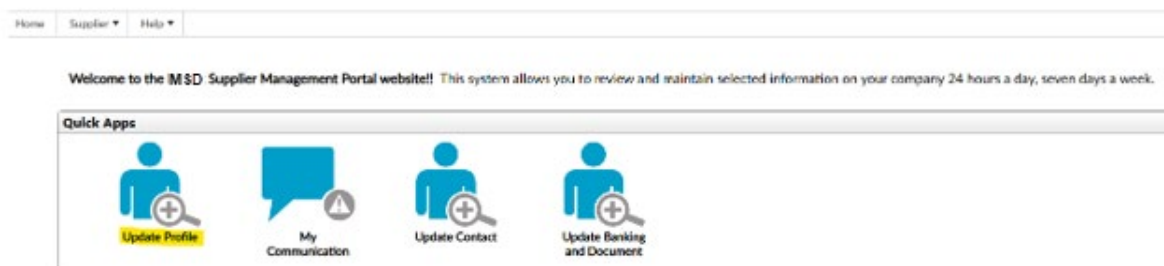
[Change Password](#) [Cancel](#)

Вашият акаунт вече е активен. Ще бъдете отведени директно до началната страница на Портала за доставчици, където **можете да прегледате & актуализирате всякакви данни, свързани с вашия бизнес, като банкови данни за плащане, адрес и контактна информация.**

След като влезете, ще видите това като ваша начална страница:



За да прегледате и актуализирате вашия профил, моля, кликнете върху Актуализиране на профила



Моля, кликнете върху всяка секция от менюто и прегледайте и актуализирайте вашите данни, ако е необходимо.



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☐ Incomplete

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☐ Document Upload

☐ Review and Submit

Supplier Agreement

Digital Certificate Agreement

Before proceeding, please review the customer supplier agreement stated below. You must agree site.

Please review Our Company's code of conduct and confirm acknowledgement below:

[US & Canada](#)

[Other Countries](#)

Please review Our Company's Privacy Statement and confirm acknowledgement below:

[Privacy Statement](#)

[Supplier Performance Expectations](#)

Thank you. For any questions, please contact helpdesk at suppliers.msd.com

* ☐ I have read and agree to the terms and conditions outlined in the customer agreement.

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Уверете се, че разполагате с всички необходими документи, ако е приложимо (промяна на банкова сметка)

☒ Complete
☐ Incomplete

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- ☐ Country Specific Tax Information
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- ☐ Review and Submit

Supplier Agreement

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[Other Countries](#)

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[Privacy Statement](#)

[Supplier Performance Expectations](#)

Thank you. For any questions, please contact helpdesk at suppliers.msd.com

☐ I have read and agree to the terms and conditions outlined in the customer agreement.

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Прегледайте и актуализирайте контактната информация/ името на компанията, ако е приложимо.

Продължете, като кликнете „**Редактиране**“.

☒ Complete
☐ Incomplete

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- ☐ Account Information
- ☐ Business Size and Diversity
- ☐ Document Upload
- ☐ Review and Submit

Business Information

- Supplier Country:
- Supplier Name:
- Company Name DBA:
- Resittance Email ID:

Contact Information

Please click "Edit" to update the primary contact information.

	First Name	Last Name	Contact Type	Email	Resend
Edit	JOE	SMITH	Primary	JOE.SMITH@COMPANY.COM	Resend

Classification Number

Add New Classification		
Classification	DUNS Number	Delete
DUNS NUMBER		Edit Delete

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Business Information

Supplier Country:

Supplier Name:

Company Name DBA:

Remittance Email ID:

Contact Information

Please click "Edit" to update the primary contact information

	First Name	Last Name
Edit	JOE	SMITH

Classification Number

Add New Classification

Classification	DUNS Number	Delete
DUNS NUMBER		Edit Delete

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Contact Information

Contact Type:

First Name:

Last Name:

Contacts Email Id:

Confirm Email Id:

Preferred Language:

	Type	CountryCode	Number	Extension	Delete
Edit	Primary	Czech Republic	+420777777777		X

[Ok](#)
[Discard](#)

Кликнете „**Редактиране**“, ако е приложима промяна на адрес – кликнете „**Напред**“, за да преминете към друга секция

Complete

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Business Address

In order to add Physical Address, please click the Edit button associated with the Physical address.

	Address Type	Street	City	State	Country
Edit	Physical Address	898/8 ADDRESS	PRAHA	Praha, Hlavní mesto	Czech Republic

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Моля, прегледайте идентификационния номер по ДДС// данъчния идентификационен номер.
Моля, имайте предвид че ако имате нов идентификационен номер по ДДС, трябва да бъде създаден нов акаунт на доставчик. В този случай трябва да се свържете с вашия контакт в Нашата Компания, за да могат да поискат създаване на нов доставчик.



Home | Supplier ▾ | Help ▾

● Complete

○ Incomplete

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○ Review and Submit

Country Specific Tax Information

★ Tax Reporting Country: Czech Republic

★ Business Entity Type: Company/Corporation

Add New Tax Information

	Country	Tax Type	Tax Id Number	Validation	
Edit	Czech Republic	ICO NUMBER	27950883	TAX NUMBER VALID. ENTITY NAME MISMATCHED, NAME FOUND: TOM-CAT 2007, S.R.O.	✕ Delete
Edit	Czech Republic	VAT REGISTRATION NUMBER (VAT)			✕ Delete
Edit	Czech Republic	DIC NUMBER			✕ Delete

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Това е **приложимо само** ако доставяте международно.

Забележка: Ще трябва да прикачите Сертификат за удържане, ако подробностите са попълнени в полето

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Withholding Tax

Please note if you supply internationally, withholding tax may apply. For withholding tax exemptions, ensure that you attach all necessary tax forms (Tax Residence Certificate and if necessary other local forms that may be required) & mention the withholding tax percentage if applicable.

If one of the following scenarios apply to you, download our Withholding Tax Questionnaire from [Supplier Data Management](#) complete the document and attach it in the "Document Upload" step:

1. You are based outside of the United States of America and providing services to the US entity of Merck & Co., Inc., Rahway, NJ, USA.
2. You are based outside of the United States of America and providing services to the Canada entity of Merck & Co., Inc., Rahway, NJ, USA.
3. You are based outside of Poland and providing services to MSD Poland entity
4. You are based outside of the United States of America and providing services to the US - Puerto Rico entity of Merck & Co., Inc., Rahway, NJ, USA.

Withholding Tax Details:

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Прегледайте вашата **банкова информация**, като кликнете върху бутона „**Редактиране**“.



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Account Information

Banking Information

Please use the "Add New Record" button to add bank accounts. At least one bank account is required.

Add Bank Account

	Bank Name	Country	Currency Type	Account Type	Delete
Edit	CESKA SPORITELNA A.S.	Czech Republic	Czech Koruna	Checking	Delete

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Моля, прегледайте и актуализирайте „**Размер на бизнеса и разнообразие**“, ако е приложимо

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Business Size and Diversity

MSD highly recommends certifying your business. Certifying agencies, such as those listed here, provide access to government contracts, support networks, new customers at events or on social media, and opportunities for professional development. They also offer extensive research on issues such as gender and race in business.

Please select the country where your company's headquarters is located:

Business Size

Is your business 51% owned, controlled and actively managed by individual/s from historically under-utilized businesses?

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Моля **качете** всички **необходими документи**, които са автоматично попълнени въз основа на предоставената от вас информация, и кликнете „**Напред**“.

Пример за валидна банкова документация (приложимо само при добавяне или редактиране на банкова сметка)

- Банкова бланка/Сертификат
- Анулиран чек
- Екранна снимка на банкови инструкции/банково извлечение

Банковото доказателство трябва да съответства на всички банкови данни, въведени в полетата.

Прикаченият файл трябва да бъде качен във формат само за четене.

Забележка: Този документ трябва да бъде издаден от вашата банка, а не от Вашата Компания

☒ Complete
☐ Incomplete

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☐ Review and Submit

Document Upload

W-9 must be in either PDF, PNG, JPEG, JPG File Types. All others can be either PDF, PNG, JPEG, JPG, DOC, DOCX.

[Add New Record](#)

Document Name	File Type	Expiration Date	Uploaded Date	Linked To	Electronic Signature	Remove	Regenerate Document
Bank Proof	Banking Proof		9/26/2025	Supplier		✖	

1

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1 items in 1 pages

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Кликнете „Напред“, за да продължите

Кликнете „Изпрати“ след завършване.

Забележка: Като част от процеса на преглед, може да бъдете потърсени от нашия екип за поддръжка, за да потвърдите подробностите за подаването



Review and Submit

Please hit the **SUBMIT** button to finalize your information for approval.

Additionally, by submitting this registration, you certify all information provided is true and accurate. Knowingly providing false information may result in disqualifying you or your company from doing business with MSD and its affiliates.

Thank you. For any questions, please contact helpdesk at suppliers.msd.com

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Submit

В случай че вашето подаване е било отхвърлено или върнато за допълнителни подробности, моля, консултирайте се с нашето ръководство „[Коригиране на въпросник, изпратен за повторно подаване](#)“.