



كيفية تحديث البيانات كمورد موجود (حتى الآن Apex قديم / غير مسجل عبر)

لإجراء معاملات مع شركتنا، يُطلب منك إكمال عملية التسجيل على بوابة الموردين. يمكن إنشاء حساب المورد باستخدام الخطوات التالية:

“**دعوة للتسجيل - MSD**” بعنوان noreply@msd.com انتقل إلى رابط الدعوة الذي تم استلامه من

سيتم توفير اسم مستخدم وكلمة مرور مؤقتة لأغراض تسجيل الدخول. بعد تسجيل الدخول الأولى، يُطلب منك تحديث كلمة المرور الخاصة بك.

MSD - Vendor Onboarding

To: noreply@msd.com

Retention Policy: DPT - 3 Years Delete (3 years)
You forwarded this message on 23/10/2025 11:51.
If there are problems with how this message is displayed, click here to view it in a web browser.

Expires: 13/10/2028

Dear Supplier,

You are receiving this message because you will be, or have recently begun doing business with our company. You are required to register in our Supplier Management Portal, and complete your profile for us to be able to issue Purchase Orders (if applicable) and/or process your invoices for payment.

Shown below is your user ID and a temporary password to be used for initial access to the new portal:

Username: SP.TAD.TAD.65
Password: eZW@vL#7{t]7

After logging in using the temporary password, you will be prompted to create a new password.

Please verify/update your records on all pages to ensure the most up-to-date information is available. This will facilitate timely payments to your company.

Please use the URL shown below to access the portal, log in, and create a new password.

[Link](#)

Please be prepared to provide the following on your registration:

1. Company contact information
2. Tax Registration Information (TIN, FED ID, VAT, CIF, NIF as applicable)
3. Banking Information
4. Business classification
5. Government and diversity certification as applicable

If you have any questions, please find our contact details [here](#).

Supplier Registration Operation Team
suppliers-msd.com

MSD

Find all the details about registration, invoicing and others at suppliers-msd.com

”. قم بتسجيل الدخول باستخدام “**اسم المستخدم**” و “**كلمة المرور المؤقتة**

Username Password Log In

User name is required.

Remember Me? [Forgot your password?](#) [Login with Passkey](#)

[First time user/Forgot username?](#)

اختياري—يوصى بإعداد مفتاح مرور لتسجيل الدخول السريع والأمن. يمكنك أيضًا اختيار تخطي هذه الخطوة في الوقت الحالي.

We recommend setting up a passkey [\(i\)](#)

Passkeys are a substitute for passwords that provide faster, easier, and more secure sign-ins. Unlike passwords, passkeys are always strong and phishing-resistant and stored in user's device. These include smart phones, USB Keys, Face ID and Windows Hello.

Enter Passkey Device Name

Device Name Register Device

Device Name	:	Created Date	:	
<input type="text"/>	<input type="button" value="▼"/>	<input type="text"/>	<input type="button" value="▼"/>	
<input type="button" value="◀"/> <input type="button" value="◀"/> <input type="button" value="▼"/> <input type="button" value="▶"/> <input type="button" value="▶"/> <input type="button" value="⟳"/>				

[Submit](#) [Skip](#)

ستتلقى بريداً إلكترونياً يحتوي على رمز مصادقة تسجيل الدخول من noreply@msd.com.

MSD - Login Authentication Code

 noreply@msd.com
To:

2:01 PM

Retention Policy: DPT + 3 Years Delete (3 years)

Expires: 9/9/2028

Dear User,

We observed a log on from a new device or browser. If this was not you, please change your password account.

For your security you can authorize the device with the below six-digit Authentication Code for login to the Management Portal.

Authentication Code: 563798

You may get this email again if you sign in from a new device or browser, clear your cookies, or you use a different browser.

If you have any questions, please contact the Help Desk at noreply@msd.com or by phone at .

System Administrator

يرجى إدخال الرمز المكون من 6 أرقام في الخطوة 1 والتتأكد من الإجابة على جميع أسئلة الأمان (الخطوة 2) بشكل صحيح. ثم انقر على “إرسال”.

Step: 1

Please enter authentication code received in your email

Email authentication code

Resend Authentication Code

Submit

Step: 2

Please configure the Security Questions

You can change the question from the dropdown

What was your childhood nickname?	*
What school did you attend for sixth grade?	*
What is your pet's name?	*
In what city or town was your first job?	*
What was the color of your first car?	*

يرجى ملء “كلمة المرور الحالية” بكلمة المرور المؤقتة المقدمة. ثم اتبع متطلبات كلمة المرور القوية لإعداد كلمة مرور جديدة.



Change Password

Change Password

MSD

For account security, the administrator has requested you to update your password before continuing.

Strong Password requirements

Must be between 11 and 20 character(s) long with 'no spaces'
Must contain at least 1 numeric character(s)
Must contain at least 1 upper case character(s)
Must contain at least 1 lower case character(s)
Must not be the same as the 'Username'
Must contain at least 1 of the following special character(s) (no other special characters are allowed):
- + {) " . : [] \] | @ #

Current Password: *

New Password: *

Re-enter Password: *

Change Password **Cancel**

حسابك الآن نشط. سيتم نقلك مباشرة إلى الصفحة الرئيسية لبوابة الموردين، حيث يمكنك مراجعة وتحديث أي بيانات ذات صلة بعملك مثل تفاصيل البنك للدفع، العنوان ومعلومات الاتصال.

بمجرد تسجيل الدخول، سترى هذا كصفحتك الرئيسية:

Home Supplier Help

Welcome to the MSD Supplier Management Portal website! This system allows you to review and maintain selected information on your company 24 hours a day, seven days a week.

Quick Apps

 Update Profile	 My Communication	 Update Contact	 Update Banking and Document
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لمراجعة وتحديث ملف الشخصي، يرجى النقر على تحديث الملف الشخصي

Home Supplier ▾ Help ▾

Welcome to the MSD Supplier Management Portal website! This system allows you to review and maintain selected information on your company 24 hours a day, seven days a week.

Quick Apps

Update Profile My Communication Update Contact Update Banking and Document

يرجى النقر على كل قسم من القائمة ومراجعة وتحديث بياناتك إذا لزم الأمر.

Home Supplier ▾ Help ▾

Supplier Agreement

Complete
 Incomplete

Digital Certificate Agreement

Before proceeding, please review the customer supplier agreement stated below. You must agree to the terms and conditions of the agreement in order to access the secure self-service site.

Please review Our Company's code of conduct and confirm acknowledgement below:

US & Canada
 Other Countries

Please review Our Company's Privacy Statement and confirm acknowledgement below:

[Privacy Statement](#)

Supplier Performance Expectations

Thank you. For any questions, please contact helpdesk at suppliers@msd.com

* I have read and agree to the terms and conditions outlined in the customer agreement.

[Next >>](#) [Save Draft](#)

تأكد من توفر جميع المستندات الالزمة إذا كان ذلك ينطبق (تغيير حساب البنك).



Home Supplier ▾ Help ▾

Supplier Agreement

Complete
 Incomplete

- Supplier Agreement
- Registration Checklist
- Business Information
- Business Address
- Country Specific Tax Information | <
- Withholding Tax
- Account Information
- Business Size and Diversity
- Document Upload
- Review and Submit

Digital Certificate Agreement

Before proceeding, please review the customer supplier agreement stated below. You must agree to the terms and conditions of the agreement in order to access the secure self-service site.

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[US & Canada](#)

[Other Countries](#)

Please review Our Company's Privacy Statement and confirm acknowledgement below:

[Privacy Statement](#)

[Supplier Performance Expectations](#)

Thank you. For any questions, please contact helpdesk at suppliers@msd.com

* I have read and agree to the terms and conditions outlined in the customer agreement.

[Next >>](#)

[Save Draft](#)

راجع وقم بتحديث معلومات الاتصال/اسم الشركة إذا كان ذلك ينطبق.

تابع بالنقر على “تعديل”.



Home Supplier ▾ Help ▾

Business Information

Complete
 Incomplete

- Supplier Agreement
- Registration Checklist
- Business Information
- Business Address
- Country Specific Tax Information | <
- Withholding Tax
- Account Information
- Business Size and Diversity
- Document Upload
- Review and Submit

Contact Information

Please click "Edit" to update the primary contact information.

	First Name	Last Name	Contact Type	Email	Resend
Edit	JOE	SMITH	Primary	JOE SMITH@COMPANY.COM	Email

Classification Number

Add New Classification	DUNS Number	Delete
Classification		Edit
DUNS NUMBER		X Delete

[<< Previous](#)

[Next >](#)

[Save Draft](#)

Business Information

Complete
Incomplete

- Supplier Agreement
- Registration Checklist
- Business Information
- Business Address
- Country Specific Tax Information
- Withholding Tax
- Account Information
- Business Size and Diversity
- Document Upload
- Review and Submit

Contact Information

Please click "Edit" to update the primary contact information.

	Type	CountryCode	Number	Extension	Delete
	Primary	Czech Republic	+42077777777		

Classification Number

Add New Classification

Classification	DUNS Number	Delete
DUNS NUMBER		

Contact Information

Primary

First Name: JOE
Last Name: SMITH

First Name: JOE
Last Name: SMITH

Contact Type: Primary
First Name: JOE
Last Name: SMITH
Contacts Email Id: JOE.SMITH@COMPANY.COM
Confirm Email Id: JOE.SMITH@COMPANY.COM
Preferred Language: English

انقر على "تعديل" إذا كان تغيير العنوان ينطبق - انقر على "التالي" للانتقال إلى قسم آخر

Business Address

Complete
Incomplete

- Registration Checklist
- Business Information
- Business Address
- Country Specific Tax Information
- Withholding Tax
- Account Information
- ERP Information
- Business Size and Diversity
- Document Upload
- Review and Submit

In order to add Physical Address, please click the Edit button associated with the Physical address.

	Address Type	Street	City	State	Country
	Physical Address	898/8 ADDRESS	PRAHA	Praha, Hlavní město	Czech Republic

يرجى مراجعة رقم ضريبة القيمة المضافة// رقم الضريبة. يرجى العلم أنه إذا كان لديك رقم ضريبة قيمة مضافة جديد، يجب إنشاء حساب مورد جديد. في هذه الحالة، تحتاج إلى التواصل مع جهة الاتصال الخاصة بك في شركتنا حتى يتمكنوا من طلب إنشاء مورد جديد.

Country Specific Tax Information

Add New Tax Information				
Country	Tax Type	Tax Id Number	Validation	
Czech Republic	ICO NUMBER	27950883	TAX NUMBER VALID. ENTITY NAME MISMATCHED, NAME FOUND: TOM-CAT 2007, S.R.O.	
Czech Republic	VAT REGISTRATION NUMBER (VAT)			
Czech Republic	DIC NUMBER			

Withholding Tax

Please note if you supply internationally, withholding tax may apply. For withholding tax exemptions, ensure that you attach all necessary tax forms (Tax Residence Certificate and if necessary other local forms that may be required) & mention the withholding tax percentage if applicable.

If one of the following scenarios apply to you, download our Withholding Tax Questionnaire from [Supplier Data Management](#) complete the document and attach it in the "Document Upload" step:

1. You are based outside of the United States of America and providing services to the US entity of Merck & Co., Inc., Rahway, NJ, USA.
2. You are based outside of the United States of America and providing services to the Canada entity of Merck & Co., Inc., Rahway, NJ, USA.
3. You are based outside of Poland and providing services to MSD Poland entity
4. You are based outside of the United States of America and providing services to the US - Puerto Rico entity of Merck & Co., Inc., Rahway, NJ, USA.

Withholding Tax Details:

هذا ينطبق فقط إذا كنت تقدم خدمات دولية.

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Withholding Tax

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3. You are based outside of Poland and providing services to MSD Poland entity
4. You are based outside of the United States of America and providing services to the US - Puerto Rico entity of Merck & Co., Inc., Rahway, NJ, USA.

Withholding Tax Details:

Withholding Tax

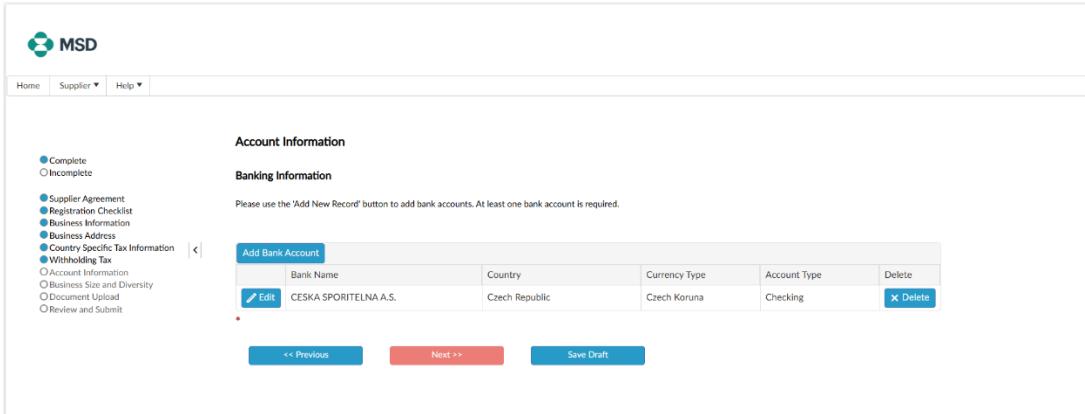
Please note if you supply internationally, withholding tax may apply. For withholding tax exemptions, ensure that you attach all necessary tax forms (Tax Residence Certificate and if necessary other local forms that may be required) & mention the withholding tax percentage if applicable.

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2. You are based outside of the United States of America and providing services to the Canada entity of Merck & Co., Inc., Rahway, NJ, USA.
3. You are based outside of Poland and providing services to MSD Poland entity
4. You are based outside of the United States of America and providing services to the US - Puerto Rico entity of Merck & Co., Inc., Rahway, NJ, USA.

Withholding Tax Details:

”راجع معلوماتك المصرفية بالنقر على زر “تعديل“.



Home Supplier ▾ Help ▾

Account Information

Complete Incomplete

Supplier Agreement Registration Checklist Business Information Business Address Country Specific Tax Information Withholding Tax Account Information Business Size and Diversity Document Upload Review and Submit

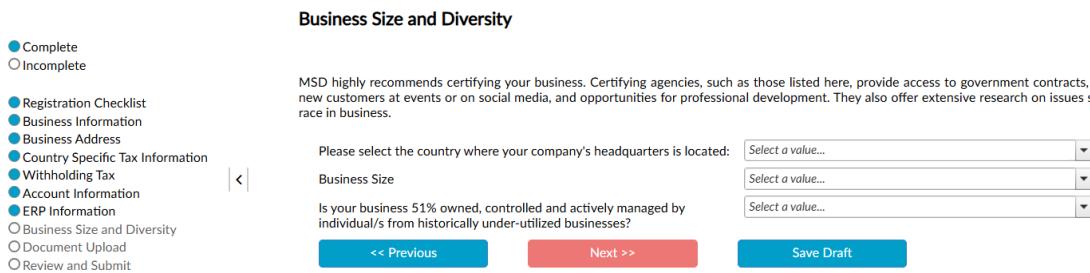
Banking Information

Please use the 'Add New Record' button to add bank accounts. At least one bank account is required.

Add Bank Account	Bank Name	Country	Currency Type	Account Type	Delete
<input checked="" type="checkbox"/> Edit	CESKA SPORTELNA A.S.	Czech Republic	Czech Koruna	Checking	<input type="button" value="Delete"/>

< << Previous Next >> Save Draft

يرجى مراجعة وتحديث ”حجم الأعمال والتوع“ إذا كان ذلك ينطبق



Complete Incomplete

Registration Checklist Business Information Business Address Country Specific Tax Information Withholding Tax Account Information ERP Information Business Size and Diversity Document Upload Review and Submit

Business Size and Diversity

MSD highly recommends certifying your business. Certifying agencies, such as those listed here, provide access to government contracts, support networks, new customers at events or on social media, and opportunities for professional development. They also offer extensive research on issues such as gender and race in business.

Please select the country where your company's headquarters is located:

Select a value...

Please select the business size:

Select a value...

Please select if your business is 51% owned, controlled and actively managed by individual/s from historically under-utilized businesses:

Select a value...

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”يرجى تحميل جميع المستندات المطلوبة التي تم تعيينها تلقائياً بناءً على المعلومات التي قدمتها، ثم انقر على “التالي“.

مثال على وثائق البنك الصالحة (يُنطبق فقط عند إضافة أو تعديل حساب بنكي)

- ترويسة البنك/شهادة
- شيك ملغى
- لقطة شاشة لتعليمات البنك/كشف الحساب البنكي

يجب أن تتطابق إثباتات البنك مع جميع بيانات البنك المدخلة في الحقول. يجب تحميل المرفق بصيغة لقراءة فقط.

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Home Supplier ▾ Help ▾

Document Upload

Complete
Incomplete

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Country Specific Tax Information
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Business Size and Diversity
Document Upload
Review and Submit

W-9 must be in either PDF, PNG, JPEG, JPG File Types. All others can be either PDF, PNG, JPEG, JPG, DOC, DOCX.

Add New Record							
Document Name	File Type	Expiration Date	Uploaded Date	Linked To	Electronic Signature	Remove	Regenerate Document
Bank Proof	Banking Proof		9/26/2025	Supplier	X		

Page size: 10 * 1 items in 1 pages

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انقر على "التالي" للمتابعة

انقر على "إرسال" عند الانتهاء.



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Review and Submit

Please hit the **SUBMIT** button to finalize your information for approval.

Additionally, by submitting this registration, you certify all information provided is true and accurate. Knowingly providing false information may result in disqualifying you or your company from doing business with MSD and its affiliates.

Thank you. For any questions, please contact helpdesk at suppliers.msd.com

[<< Previous](#)

[Save Draft](#)

[Submit](#)

في حال تم رفض طلبك أو إعادة للحصول على تفاصيل إضافية، يرجى الرجوع إلى دليلنا حول "تصحيح استبيان تم إرساله لإعادة التقديم".