

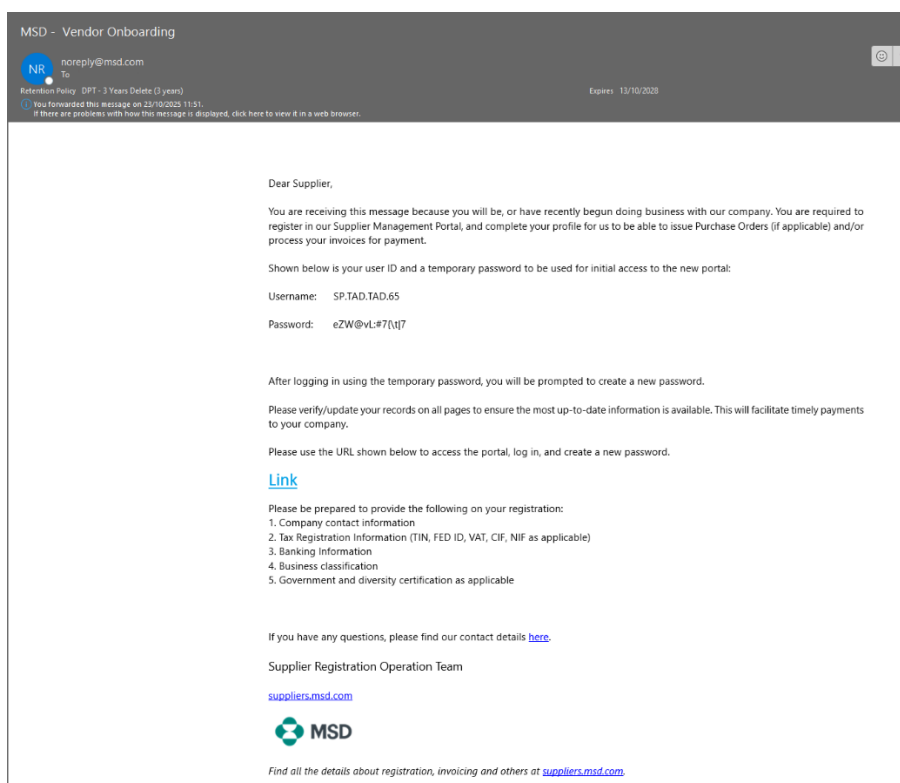


Come aggiornare i dati come fornitore esistente (legacy / non ancora registrato tramite Apex)

Per effettuare transazioni con la nostra azienda, è necessario completare il processo di registrazione sul portale fornitori. Un account fornitore può essere creato seguendo i seguenti passaggi:

Accedi al link di invito ricevuto da noreply@msd.com con il titolo “**MSD - Invito a registrarsi**”.

Un nome utente e una password temporanea saranno forniti per accedere. Dopo il **primo accesso**, è necessario **aggiornare la password**.



Accedi con il “nome utente” e la “password temporanea”.



ⓘ User name is required.

☐ Remember Me?

[Forgot your password?](#)

[Login with Passkey](#)

[First time user/Forgot username?](#)

Facoltativo—Si consiglia di configurare una chiave di accesso per accessi rapidi e sicuri. Puoi anche scegliere di saltare questo passaggio per ora.

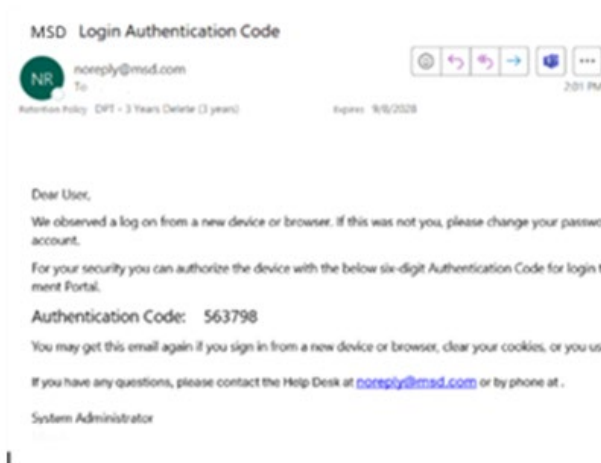
We recommend setting up a passkey ⓘ

Passkeys are a substitute for passwords that provide faster, easier, and more secure sign-ins. Unlike passwords, passkeys are always strong and phishing-resistant and stored in user's device. These include smart phones, USB Keys, Face ID and Windows Hello.

Enter Passkey Device Name

Device Name	Created Date	
Filter	Calendar Filter	
Previous Next Refresh		Refresh

Riceverai un'email con un codice di autenticazione per l'accesso da noreply@msd.com.



Inserisci il codice a 6 cifre nel Passaggio 1 e assicurati che tutte le domande di sicurezza (Passaggio 2) siano risposte correttamente. Quindi, fai clic su “**Invia**”

Step: 1

Please enter authentication code received in your email

Step: 2

Please configure the Security Questions

You can change the question from the dropdown

What was your childhood nickname?

What school did you attend for sixth grade?

What is your pet's name?

In what city or town was your first job?

What was the color of your first car?

Compila il campo “**password attuale**” con la password temporanea fornita. Quindi, segui i requisiti per una password sicura per **impostare una nuova password**.



Change Password

**MSD**

- For account security, the administrator has requested you to update your password before continuing.

Strong Password requirements

Must be between 11 and 20 character(s) long with 'no spaces'
Must contain at least 1 numeric character(s)
Must contain at least 1 upper case character(s)
Must contain at least 1 lower case character(s)
Must not be the same as the 'Username'
Must contain at least 1 of the following special character(s) (no other special characters are allowed):
- + () * . : [] \ | @ #

Current Password: *

New Password: *

Re-enter Password: *

[Change Password](#) [Cancel](#)

Il tuo account è ora attivo. Sarai indirizzato direttamente alla Homepage del Portale Fornitori, dove **potrai rivedere e aggiornare qualsiasi dato rilevante per la tua attività, come i dettagli bancari per i pagamenti, l'indirizzo e le informazioni di contatto.**

Una volta effettuato l'accesso, vedrai questa come tua homepage:

Home Supplier Help

Welcome to the MSD Supplier Management Portal website! This system allows you to review and maintain selected information on your company 24 hours a day, seven days a week.

Quick Apps

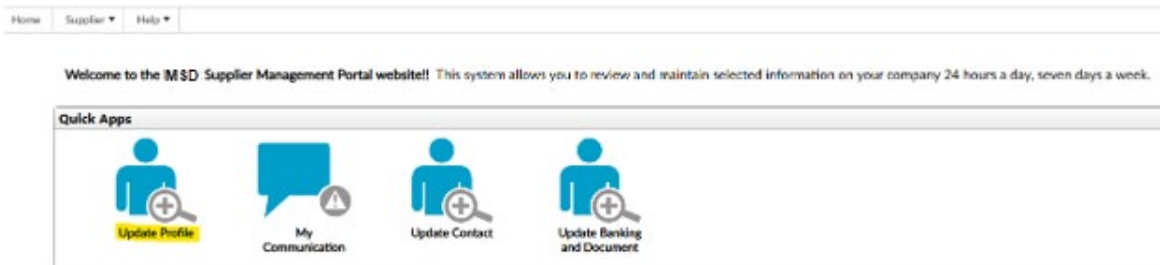

Update Profile


My Communication

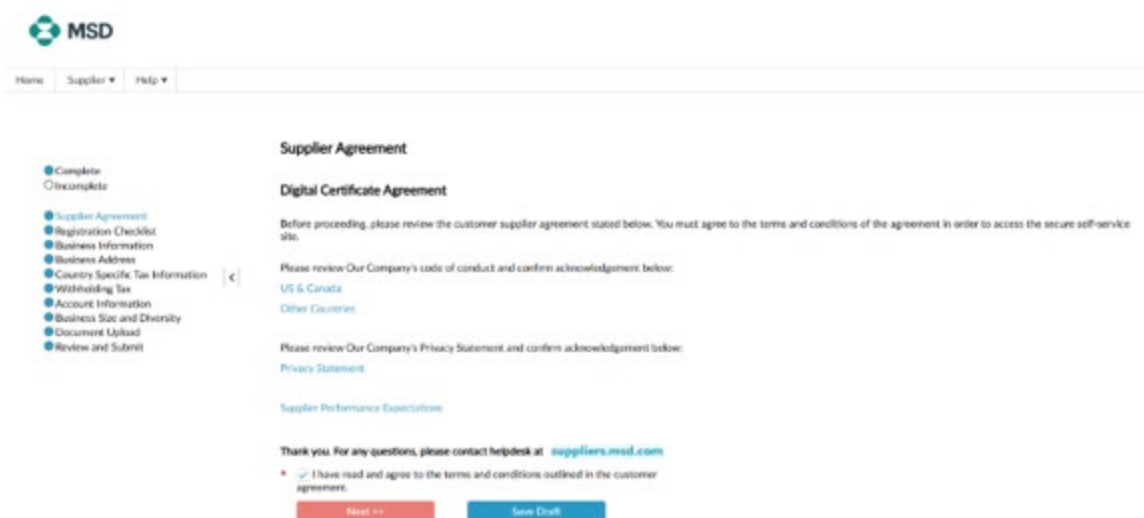

Update Contact


Update Banking and Document

Per rivedere e aggiornare il tuo profilo, fai clic su **Aggiorna Profilo**



Fai clic su ogni sezione del menu e rivedi e aggiorna i tuoi dati, se necessario.



Assicurati di avere tutti i documenti necessari, se applicabile (modifica del conto bancario).



Home Supplier Help

Complete
Incomplete

- Supplier Agreement
- Registration Checklist
- Business Information
- Business Address
- Country Specific Tax Information
- Withholding Tax
- Account Information
- Business Size and Diversity
- Document Upload
- Review and Submit

Supplier Agreement

Digital Certificate Agreement

Before proceeding, please review the customer supplier agreement stated below. You must agree to the terms and conditions of the agreement in order to access the secure self-service site.

Please review Our Company's code of conduct and confirm acknowledgement below:

[US & Canada](#)

[Other Countries](#)

Please review Our Company's Privacy Statement and confirm acknowledgement below:

[Privacy Statement](#)

[Supplier Performance Expectations](#)

Thank you. For any questions, please contact helpdesk at suppliers.msd.com

☒ I have read and agree to the terms and conditions outlined in the customer agreement.

[Next >>](#)

[Save Draft](#)

Rivedi e aggiorna le informazioni di contatto/nome azienda, se applicabile.

Procedi facendo clic su “**Modifica**”.



Home Supplier Help

Complete
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Business Information

- Supplier Country:
- Supplier Name:
- Company Name DBA:
- Remittance Email ID:

Contact Information

Please click “Edit” to update the primary contact information.

	First Name	Last Name	Contact Type	Email	Resend
Edit	JOE	SMITH	Primary	JOE.SMITH@COMPANY.COM	Resend

Classification Number

Add New Classification			
Classification	DUNS Number		Delete
DUNS NUMBER		Edit	Delete

[Previous](#)

[Next >>](#)

[Save Draft](#)



MSD

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Registration Checklist

Business Information

Business Address

Country Specific Tax Information

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Business Size and Diversity

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Review and Submit

Business Information

Supplier Country:

Supplier Name:

Company Name DBA:

Remittance Email ID:

Contact Information

Please click "Edit" to update the primary contact information

Edit

First Name

Last Name

JOE

SMITH

Classification Number

Add New Classification

Classification

DUNS NUMBER

DUNS Number

Delete

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Contact Information

Contact Type:

First Name:

Last Name:

Contacts Email Id:

Confirm Email Id:

Preferred Language:

Primary

JOE

SMITH

JOE.SMITH@COMPANY.COM

JOE.SMITH@COMPANY.COM

English

Type	CountryCode	Number	Extension	Delete
Primary	Czech Republic	+420777777777		X

OK

Discard

Fai clic su **“Modifica”** se è applicabile una modifica dell'indirizzo – fai clic su **“Avanti”** per passare a un'altra sezione

Complete

Incomplete

Registration Checklist

Business Information

Business Address

Country Specific Tax Information

Withholding Tax

Account Information

ERP Information

Business Size and Diversity

Document Upload

Review and Submit

Business Address

In order to add Physical Address, please click the Edit button associated with the Physical address.

Edit

Address Type

Street

City

State

Country

Physical Address

898/8 ADDRESS

PRAHA

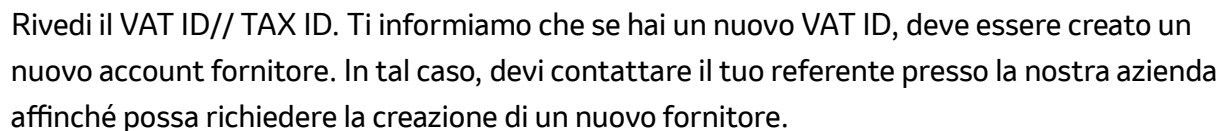
Praha, Hlavní mesto

Czech Republic

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Questo è **applicabile solo** se fornisci a livello internazionale.

Nota: Sarà necessario allegare un Certificato di Ritenuta d'Acconto se i dettagli sono compilati nella casella.



Rivedi le tue **informazioni bancarie** facendo clic sul pulsante **“Modifica”**.

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Document Upload

Review and Submit

Account Information

Banking Information

Please use the 'Add New Record' button to add bank accounts. At least one bank account is required.

Add Bank Account

Bank Name	Country	Currency Type	Account Type	Delete
Edit CESKA SPORITELNA A.S.	Czech Republic	Czech Koruna	Checking	Delete

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Rivedi e aggiorna **“Dimensione e Diversità Aziendale”** se applicabile

Home Supplier Help

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Document Upload

Review and Submit

Business Size and Diversity

MSD highly recommends certifying your business. Certifying agencies, such as those listed here, provide access to government contracts, support networks, new customers at events or on social media, and opportunities for professional development. They also offer extensive research on issues such as gender and race in business.

Please select the country where your company's headquarters is located:

Business Size

Is your business 51% owned, controlled and actively managed by individual/s from historically under-represented businesses?

Select a value..

Select a value..

Select a value..

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Fai clic su **“Invia”** al completamento.

Nota: Come parte del processo di revisione, potresti essere contattato dal nostro team di supporto per confermare i dettagli della presentazione.

Review and Submit

Please hit the **SUBMIT** button to finalize your information for approval.

Additionally, by submitting this registration, you certify all information provided is true and accurate. Knowingly providing false information may result in disqualifying you or your company from doing business with MSD and its affiliates.

Thank you. For any questions, please contact helpdesk at suppliers-msd.com

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Submit

Nel caso in cui la tua pratica sia stata respinta o siano richiesti ulteriori dettagli, consulta la nostra guida su **“Correggere un questionario che è stato inviato per la rappresentazione.”**