

### Propósito:

Esta información proporcionará instrucciones a los proveedores sobre cómo responder a los cuestionarios de MSD para recopilar datos sobre diversidad o sostenibilidad.

#### Desencadenante:

El proveedor recibe un correo electrónico del área de adquisiciones de MSD, mediante Ariba, para iniciar sesión en Ariba Network y completar el cuestionario correspondiente.

#### Consejos útiles:

El proveedor debe iniciar sesión en Ariba Network para responder los cuestionarios. Si el proveedor ya ha respondido otro cuestionario, como el cuestionario de registro o un evento de abastecimiento, deberá responder el cuestionario posterior desde la misma cuenta de Ariba Network.

Explicación	Captura de pantalla			
Explicación 1. Como contacto del proveedor, recibirá un correo electrónico en el que MSD le solicita que complete un cuestionario para recopilar datos adicionales de su empresa. Haga clic en el enlace "Submit Questionnaire" (Enviar	Captura de	pantalla   Q. Search mail     C. Search mathematic complete complete complete complete complete complete complete co		
<b>cuestionario)</b> para iniciar sesión en Ariba Network y completar el cuestionario.	•	Questionnaire name: Supp Respond by: Sat, 13 Jun, 1 Submit questionnaire Kind Regard MSD		





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2. El enlace del correo electrónico lo dirigirá a Ariba Network. Si usted, u otra persona de su empresa, ya ha respondido a un cuestionario o evento de abastecimiento para MSD, deberá responder este cuestionario con la misma ID de AN. Si no tiene acceso a la cuenta de Ariba Network de su empresa, comuníquese con el administrador del sistema y solicite que se lo proporcionen.	Ariba Proposals & Questionnaires - SAP Ariba M Supplier Login test-cool-molly.bresnahan@sap.com
usuario en el recuadro de inicio de sesión del proveedor.	
3. Ingrese la <b>contraseña</b> en el recuadro correspondiente.	Ariba Proposals & Questionnaires - SAP Ariba





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<ul> <li>5. Una vez que haya iniciado sesión, se le dirigirá al cuestionario que MSD le ha pedido que complete.</li> <li>6. Rellene el formulario respondiendo las preguntas.</li> </ul>	Artba Sourcing       III Consert Setting •         • Stasts Moses - Staff Bathers       Decent Moses         Console       III Doc2416845920 • Supplier Set-Certification Form       III Content         Dest Made Moses - Marting Article Artinter Artinter Article Article Article Artinter Article
7. Revise la información, luego desplácese para completar el formulario.	Console     C
8. Algunos cuestionarios de MSD le pedirán que proporcione información sobre certificados, como certificados de diversidad o sostenibilidad.	Ariba Sourcing         III         Company Settings *         Extende Norwey *           * Galaxia Navas *         Total Source *
9. Si su empresa cuenta con el certificado por el que se le pregunta, responda <b>"Yes" (Sí)</b> a la pregunta	Arlba Sourcing Science Mark 1921 betwee Console  Doc2418845920 - Supplier Self-Certification Form  Console  Doc2418845920 - Supplier Self-Certification Form  Console  Al Context Mark 1  + 1: Branch Sourcing Al Context Al 2: Branch Sourcing for Static Mark 1  + 1: Branch Sourcing for Static Mark 1
10. Haga clic en el enlace <b>"Details" (Detalles)</b> para proporcionar información adicional sobre el certificado que posee su empresa.	Arba Sourcing Educations 1000 / procession and by calcing for 'steam' action, which all processions allow appending on time assister.





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<ul> <li>12. Ingrese el año de publicación (Year of Publication).</li> <li>13. Indique el número del certificado (Certificate Number).</li> <li>14. Proporcione el lugar del certificado (Certificate Lecation).</li> </ul>	EVent Messages Event Details Response Team ✓ Event Contents All Content 3. Definitions 4. Self-Certification 4. R	Enter detail	is for Certificate. Enter the location of a file to add as an Attachment. Certificate Type: Minority-Owned Business Enterprise Issuer: * MBE 2019 2019 Certificate Number: * 2019 Certificate Number: * 1230987 Effective Date: * 12 Expiration Date
15. Haga clic en el icono de calendario ("Calendar") para seleccionar la fecha de entrada en vigencia.	Ariba Sourcing < Go back to Merck - TEST Dashboard Console Event Messages Event Details Response History Response History Response Team < Event Contents All Content 3 Definitions 4 Self-Certification R 5 Changes to informati	Doc2416845920 - St     All Content     Name f     4.8 Diversity Certifications     4.8.1 is your business a WB     4.8.2 is your business a WB     4.8.3 is your business a WB     4.8.4 is your business a UB     4.8.5 is your business a DOI     • 5 Changes to Information Cor	4.8.1 Is your business an MBE? If yes, pr become Enter details for Certificate. Enter the location of a file to Certificate Type: Minority-Owned Business En Issuer: * MBE Year of publication: * 2018 Certificate Number: * 1230987 Certificate Location: * New Jersey Effective Date: * Expiration Date: * Attachment: *



## SLP: cómo responder un cuestionario de MSD



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<ul> <li>19. Haga clic en "OK" (Aceptar) para guardar los datos del certificado.</li> <li>20. Haga clic en el navegador y agregue un archivo adjunto (Attachment) del propio certificado.</li> </ul>	Go back to Merck - TEST Dishboard      Console      Event Messages     Event Details     Response Team      Event Contents      All Content      Content      All Content      Content      All Content      All Content      All Content      All S lisyour business a NB      All S lisyour business a DO      S Changes to Information Con      S.1. The Supplier Self-Centification      update, navigate to supplier.ant      Content      All Content      All Content      All S lisyour business a DO      S Changes to Information Con      S.1. The Supplier Self-Centification      update, navigate to supplier.ant      Content      Content      Content      Content      Content      Content      Content      Content	4.8.1 Is your business an MBE? If yes, provide details b become Enter details for Certificate. Enter the location of a file to add as an Attachm Certificate Type: Minority-Owned Business Enterprise Issuer:* MBE Year of publication:* 2018 Certificate Number:* 2018 Certificate Location: * New Jersey Effective Date: * Wed, 1 Apr, 2020		
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response (Envia respuesta completa) para enviar el cuestionario a MSD para su revisión y aprobación.	Solf Cartification	4.8.4 Is your business LGBT? If yes			
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	Elizabeth Rooney (test-ariba.sup	oplier2020@gmail.com) last visited 14 May 2020 5:26:30.			





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	internet	5.1 The Supplier Self-Certification Form is valid for 2 years. It is the supplier's responsibility update paylights to supplier acts across the form of the "review expression".	maker		

